## **General Information**

Swimming: Swimming lessons have been arranged at the Brook Park Recreation Center on Holland Road in Brook Park. The children will be traveling by bus to the Rec. Center every Tuesday and Thursday. The lessons will be provided from 10:00 a.m. to 10:30 a.m. At the first lesson, the instructors from the Rec. Center will evaluate the swimming ability of each child and divide the class by capability. Our teachers will be outside the pool to supervise and ensure adequate supervision at all times. This is a great opportunity for children at any skill level to enjoy swimming.

On every Tuesday, please be sure to dress your child in his/her swimsuit underneath his/her clothes. Please be sure to bring two towels each week and underwear to change into after swimming. Swimsuits and towels will then be kept at LLF all week for outdoor water play, and the children can change into their swimsuits for the Thursday swim lesson. Swimsuits and towels will be sent home each Friday for washing. We recommend you put their clothing and towels in a backpack or small duffel bag; please do not use plastic bags. Girls with long hair should have their hair tied back or in a ponytail to keep their hair off their face and prevent tangled hair. We also request that children do not wear any jewelry to swim lessons.

<u>Bus transportation</u>: We have arranged through the Berea School System to transport the summer camp class to all field trips and all swimming lessons on a school bus.

For all activities, especially field trips, we strongly recommend that your child travel with the group. Parents wanting to directly drop off/pick up their child to/from the activity causes unnecessary confusion for the staff. The staff is accountable for the children as a group, and your cooperation is appreciated.

<u>Chaperones</u>: We will be asking parents to each volunteer as a chaperone for at least one field trip during the summer. We have decided that one adult chaperone (this includes teachers) is needed for every five children. Also, if your child has had discipline problems, the staff has the option of denying the child from going on the field trip or requesting the child's parent to accompany him/her on the trip. A chaperone guideline sheet will be given to parents prior to the field trip you will attend.

<u>Camp fees</u>: A NON-REFUNDABLE activity fee of \$155.00 for each child is due to enroll your child in summer camp. This activity fee covers the cost for transportation, field trips, swimming lessons, music classes, arts and craft supplies, etc. The fee cannot be prorated. We have tried to keep the fee reasonable, and yet offer some exciting and unique opportunities for the children.

<u>Weekly Tuition</u>: The weekly tuition rate for the summer program will be determined by the office in the near future. The LLF vacation policies for notification and vacation rates remain in effect.

<u>Sunscreen & Water Bottle</u>: We plan to get the children outside for play, fresh air, under the sprinkler, etc. weather permitting every day. Sunscreen and water bottle is optional. If you would like your child to have sunscreen applied during camp, please fill out the attached sunscreen form and provide sunscreen to the camp teachers with your child's name labeled on the bottle.

<u>Extra Clothing</u>: Please make sure your child has two sets of extra clothes to leave in his/her locker at school. All clothing should be labeled with child's name.

Attendance: Most of our activities will start at 9:00 a.m. Please have your child at the daycare by 8:45 a.m. for attendance. If you child will not be attending that day, please notify the camp room (3-9180) or the office (3-5264) as soon as possible. Breakfast is served between 8:00 and 9:00 am.

<u>Behavior</u>: We are working to create a safe and happy summer camp for the children, staff and parents. To realize this goal, there are three basic expectations that must be followed for everyone's safety:

- 1. Behavior that is physically, mentally, or emotionally harmful will NOT be tolerated.
- 2. Respect is always expected for ALL staff, parents, and children.
- 3. Damage or destruction of LLF property WILL NOT be tolerated. Failure to follow these guidelines may result in a request for parents to terminate their child's enrollment in the summer camp program with a loss of all camp fees.